



## CONTACT YOUR VIVENTIUM CLIENT SERVICE TEAM

### Phone Number

718-522-2000, option 3

### Client Support Email

[clientsupport@viventium.com](mailto:clientsupport@viventium.com)

### Franchise Accounts Email

[hsfranchise@viventium.com](mailto:hsfranchise@viventium.com)

## SUPPORT HOURS - EASTERN/CENTRAL TIME ZONE CLIENTS

Monday - Thursday 9:00 AM - 6:00 PM ET

Friday 9:00 AM - 4:00 PM ET

## SUPPORT HOURS - PACIFIC/MOUNTAIN TIME ZONE CLIENTS

Monday - Thursday 9:00 AM - 8:00 PM ET

Friday 9:00 AM - 7:00 PM ET

## PAYROLL PROCESSING DEADLINE

Monday - Thursday 5:00 PM ET

Friday 4:00 PM ET